



Competence description: Communication Technologies for Learning (CTL)



Sub-competence level		Sub-competences						
Category	Didactic and methodological	Evidences	Instrumental	Evidences	Organisational	Evidences	Ethical and critical	Evidences
Beginning	Skills	Do I make use of a variety of the resources available to me?		How well do I use the networks and VLEs available to me in my establishment?		To what extent do I make use of assessment results to support improvement in learning?		Do I continue to develop my CTL skills?
		Do I use these resources effectively to enhance my lessons?		How well do I apply the guidance provided by my establishment when using CTL in my lessons?		How well do I use digital technologies to plan and organise my lessons?		Do I take appropriate steps to make sure my learners use CTL safely?
	Knowledge and understanding	How familiar am I with the CTL resources available to me?		Do I know to make good use of the CTL resources available to me?		Do I know how to organise my CTL resources effectively?		Do I understand how using digital resources can enhance my lessons?
		Do I have the knowledge to make effective use of them in my work?		Am I aware of the guidance provided by my establishment on the use of CTL resources?		Do I understand what I need to do to support management's use of CTL?		Am I aware of the potential risks and dangers of using CTL with learners?
Competent	Attitudes	Do I understand the impact of the use of appropriate CTL resources on learners?		How well do I engage with current advice on using CTL in the classroom?		Do I provide my learners with explicit guidelines for the correct use of CTL?		Do I understand the seriousness of the risks inherent in inappropriate use of CTL?
	Skills	Do I make use of a wide variety of resources and approaches, adapting them to the needs of my learners?		Does my approach to selecting particular resources and strategies meet the needs of all of my learners?		Can I help my learners to develop and show respect for others?		How well do I work with others to explore and exploit digital resources?
		Do I create my own resources?				Can I support my learners to deal with diversity in the learning community?		
	Knowledge and understanding	Do I research the availability and uses of new resources?		Am I aware of available resources which will meet the needs of a diverse set of learners?		Do I take positive steps in my classroom and beyond to integrate learners' social and cultural differences into our community?		Do I know how to evaluate the effectiveness of the resources I am using?
Advanced	Attitudes	How proficient am I at creating my own new resources?				Do I help to develop an inclusive attitude in our learning community?		Do I understand the ethical and critical dimensions to the use of particular CTL resources?
		How important is it for me to explore potential new resources?		How well do I match resources to the needs of learners in my classroom?		Do I recognise the importance of promoting positive educational values in our establishment?		Do I accept my responsibility to critically evaluate the resources I use?
		How important is it for me to devise and produce my own resources?						
	Skills	How well do I use my own experience to help others to develop their expertise in using CTL to support their teaching?		Do I continually apply new knowledge to improve the content of my lessons and to improve my teaching and learning approaches?		Do I take the lead, when appropriate, to train and support colleagues in their use of digital resources?		Do I actively help and support colleagues to evaluate the effectiveness of their use of digital resources?
Advanced	Knowledge and understanding	Do I regularly upgrade my skills and abilities in the use of CTL?				Do I upload resources to our network for others to use and share?		
		Do I know how CTL is used by others in my establishment?		Do I continually strive to bring about improvements to my teaching and learning processes through the use of new resources and approaches?		To what extent do I share resources with colleagues in my own establishment and beyond?		Do I know how to support others to exercise critical judgement in their use of digital resources?
		Do I seek to improve my knowledge of resources and techniques in CTL?		Do I share my knowledge of effective resources with others in my establishment?		Do I create and manage resources collaboratively?		
	Attitudes	Do I understand the importance of taking a leading role when supporting others to use digital resources effectively?		Do I consider whether the resources I am using are valid and of interest to my learners?				What importance do I place on my role in controlling the use of digital resources in my establishment?
	Do I accept that my use of digital resources needs to be constantly reviewed?		Do I work collaboratively to review our approaches to using digital resources on a regular basis?		How well do my colleagues and I work together to enhance the resources available for use in our establishment?		What importance do I place on my role in ensuring the safe use of digital resources in my establishment?	